

# EQUESTRIAN ASSISTANT INSTRUCTOR

## DESIRED QUALIFICATIONS

- Must be at least 18 years of age.
- Must possess at least one nationally recognized equestrian certification (CHA or EMW).
- Must have at least three years of experience in the equine industry instructing, training, buying/selling, professional lessons, and/or 5 or more years as a backyard horse owner
- Must possess current first aid and CPR certification.
- Have a love for children and horses.

## RESPONSIBLE TO EQUESTRIAN DIRECTOR, BOYS & GIRLS DIRECTORS, CAMP DIRECTOR & ASSISTANT DIRECTOR

### CAMP GOALS

- To provide campers with the necessary skills for horseback riding, including bridling, saddling, and riding techniques, as well as to comply with state and local regulations and ACA policies in maintaining safety for campers at all times.

### GENERAL RESPONSIBILITY

- Assist in total equestrian program as directed.

### SPECIFIC RESPONSIBILITY

1. Complete whatever assignments are given, in a safe and efficient manner.
2. Instruct and assist in organizing classes.
3. Supervise riding activities: **(a)** assume no one can ride a horse until they have demonstrated otherwise; **(b)** do not allow non-staff/non-client to ride horses without express permission of the Equestrian Director.
4. Report unsafe conditions or assignments up the chain of command: Head Wrangler, Equestrian Director, Assistant Camp Director, and Camp Director.
5. Assist in instruction, horse care, equipment care, and cleanliness of the facility.
6. Cooperate with the Equestrian Director and Head Wrangler in maintaining as safe an environment as possible for all clients, staff and animals.
7. Support with a positive and affirming attitude the camp program, equestrian program and other staff.
8. "Dress the Part" All wrangler staff should be in proper attire while executing the functions of camp equestrian staff.

### ESSENTIAL FUNCTIONS

Must have the physical ability and stamina to work ten or more hours per day.

Must be able to lift 50 pounds, have good communication skills, honesty and integrity.

### DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time-to-time, as needed.