

PROGRAM DIRECTOR

DESIRED QUALIFICATIONS

- Be a responsible Christian with good leadership skills.
- Be organized and possess creativity.
- Ability to bring unity to a large and diverse group.
- Ability to plan, implement and set the spiritual tone for all camp programs.
- First aid and CPR certification required.

RESPONSIBLE TO CAMP DIRECTOR

CAMP GOALS

- To provide spiritual leadership and enjoyable, uplifting program which will draw both campers and staff closer to Christ.

GENERAL RESPONSIBILITY

- To set the spiritual tone and direction of the camp.
- To plan and direct camp's programs and special events such as campfires, camp councils, teen banquets and other special activities.

SPECIFIC RESPONSIBILITY

1. Plan /coordinate the camp council, campfire, teen banquet and other special programs.
2. Plan daily special events that would illustrate the summer camp theme.
3. Organize the Friday evening celebration.
4. Work with camp director in planning the Sabbath celebration.
5. Plan and coordinate the teen banquet.
6. Organize the talent programs if and when those occur.
7. Be responsible for decision cards and keep a record of responses.
8. Prepare follow-up letters to parents and pastors of each camper's decision.
9. Serve as chairperson of the staff social committee.
10. Prepare copies of camp programs for camp director, office files and staff.
11. Supervise the care and storage of all camp program materials, props and costumes.
12. Responsible for campfire setups including props for programs.
13. On Sunday, develop roster for campers' activities assignment.
14. Teach one drama class during Activity 2 every day.
15. Prepare a daily lesson plan outlining weekly goals for the drama class and keeping with the AY Honor, making sure campers complete requirements.
16. Serve as a member of the camp administrative council.

ESSENTIAL FUNCTIONS

Ability to train programming staff in their responsibilities, to observe and appropriately deal with camper behavior, plan programming appropriate to varying age and maturity levels, provide spiritual leadership among campers and staff, and have the ability to set the spiritual tone for the camp.